

Commendation, Proclamation and Special Recognition Request

All items listed below must be requested and approved through a Commissioner's office. This form is to be completed by Commissioners' aides and Board Services staff only.

Submit requests at least 10 business days before you need the item. Provide draft language if you need the item in fewer than 10 business days.

Please note applicable policies prior to submitting a request.

BOCC Policy 01.23.00.00	BOCC Policy 01.23.00.00
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BOCC Policy 01.03.01.00	BOCC Policy 01.03.01.00
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AD CO-08	AD CO-08
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Requesting Aide:	District 7 - Lucas Martinez
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Request Type:	Commendation - Official recognition of good works, deeds, or actions of a person or organization, briefly highlighting the achievements.
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Contact for Information and Research

Contact Name:	Melissa Zornitta
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Contact Phone:	8133906324
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Contact Email:	zornittam@plancom.org
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Recognition Details

Recipient's Name: Tony Garcia

Date needed by: 1/6/2022

Date to be presented: 1/13/2022

Where will this be presented? BOCC Meeting

If agenda item, is time slot reserved? No

Draft Wording: Would like to present at the beginning of the Land Use meeting.

Ms. Zornitta will provide all the information regarding Mr. Garcia's retirement and career accomplishments.

Please list any special needs / requirements: *Field not completed.*

Upload File *Field not completed.*
